

St. Hilda's School Local Offer

1. How does the setting know if children/young people need extra help and what should I do if I think my child/young person may have Special Educational Needs and Disabilities?

The SENDCO will regularly liaise with teachers/ form tutors and the Head of College. If you have any concerns you can contact Mrs Lyon the Special Needs Co-ordinator and arrange an appointment.

2 How will school staff support my child?

After analysing information from your child's primary school and assessment data in Year 7, teaching assistants, pastoral staff and subject teachers will be made aware of your child's learning needs. Targets will be set for students that are monitored and reviewed, to ensure you and your child are kept up to date with progress made.

In July, prior to your child starting in September, parents / carers are invited to a meeting as part of the Induction Programme for St. Hilda's. There are additional timetabled opportunities to meet with St. Hilda's pastoral staff and the SEN Department.

Information about how the school supports all students to reach their full potential is shared at this meeting.

In school along with the College we monitor and review student progress on a regular basis. Parents are invited to meet Mrs Lyon to discuss any issues related to learning support, to ensure that appropriate support is in place for the new academic year.

3 How will the curriculum be matched to my child's needs?

At St. Hilda's, we understand that all students in KS3, KS4 and in the College have different learning styles and learn at their own pace. To ensure that all students reach their full potential we place them in sets across the curriculum, according to need and ability and lessons are appropriately differentiated. These sets are reviewed and pupils moved during KS3 as appropriate.

We aim to ensure that the pace and challenge in all lessons, supports every pupil to achieve good outcomes and realise their true potential. Teaching assistants may also support their learning in lessons and members of the College can volunteer to take part in a reading programme to help struggling readers.

You can see what progress your child is making by logging into Parent Portal via our school website.

You will receive a school report and an invitation to Parents' Evenings. You can contact Mrs Lyon and arrange additional meetings if you have any concerns about the progress of your child.

4 How will both you and I know how my child/young person is doing and how will you help me to support my child/young person's progress?

In school and College the students' progress is tracked on a termly basis and a report is sent home to parents/carers. There are annual Parents' Evenings to discuss progress and individual meetings can be arranged if necessary. The school website is used to communicate parent events and parents will be invited to attend specific events suitable for their sons/daughters. All students receive a planner which is used to act as a link between home and school and which supports the partnership.

5 What support will there be for my child's overall well-being?

In school and College the form tutor will be the first port of call, for concerns related to pastoral well-being and the subject teacher is the first port of call for questions related to learning.

If your child has medical needs you will be invited, with health care providers, to contribute to a Health Care Plan. The school medical policy provides guidance for pupils who may require medication during the school day. Lunchtime Nurture Club operates for vulnerable students and students struggling with friendship groups. There are also opportunities for students to share their views and opinions with members of the School Parliament and via the Student Voice surveys.

The school's pastoral team is led by the Pastoral Deputy, Pastoral Assistant Head and Heads of House. In each year group there is also a team of Form Tutors. The school has one part-time pastoral support assistant and an attendance support officer to whom students may be referred. The Child Protection Co-ordinator is Mrs O'Neill and the Deputy Child Protection Co-ordinator are Mrs Code, Mrs Moore and Mr Bellmon.

6 What specialist services and expertise are available at or accessed by the school?

In school and College all staff are informed by Mrs Lyon (SENDSCO). The teachers, teaching assistants and pastoral support staff all support students with special educational needs. The school also accesses specialist services when appropriate, including the Educational Psychology Service, Physiotherapy, Speech and Language Therapy Services, the Sensory Service, Learning and Behaviour Outreach Support, Child and Adolescent

Mental Health Services (CAMHS), Ethnic Minority and Traveller Achievement Service (EMTAS), Education Welfare and Connexions and YPAS. The school nurse also provides a weekly clinic.

7 What training do staff supporting children and young people with SEND have?

In school and College all staff are trained to support students with a wide range of special educational needs. This includes training in the four areas of SEND: Communication and Interaction; Cognition and Learning; Social, Emotional and Mental Health Difficulties; Sensory and/or Physical Needs. All teachers receive regular safeguarding training.

8 How will my child be included in activities outside the classroom including school trips?

In school and the College full participation in the curriculum and extra-curricular activities is expected for all students, where possible. For some students a full risk assessment may be carried out in partnership with parents to ensure all aspects of health and safety are covered before a planned activity.

9 How accessible is the educational environment (indoor/outdoor?)

The school building is DDA compliant.

10 How will the school support the transition of my child/young person to their next stage of education and life?

The school Open Day and Open Evening for prospective parents take place in July.

There is an Induction Day for the new Year 7 intake which also takes place in July. This enables pupils to meet their form teacher and enjoy taking part in activities.

Mrs Lyon attends a Transition Forum in June, where Year 6 teachers discuss students who are vulnerable and/or have SEND. Extra support will be put in place and information shared with your child's teachers, prior to the taster day.

Our College tutors support the young people with IAG and preparation for Higher Education or work through group and 1:1 tutorials. For pupils moving to a college or work based learning, school supports the transition and ensures that the new provision is fully aware of student's needs.

11 How are the school's resources allocated and matched to a child's or young person's special needs and Disabilities?

In school and College the decisions on how to allocate resources are made according to the needs of the student. Mrs Lyon deploys Teaching Assistants to ensure that students benefit from specific interventions.

12 How is the decision made about what type and how much support my child receives?

In school and College the progress of all students is tracked closely with targets and levels of achievement closely monitored and reviewed in partnership with parents. Students in the lower sets in English and Mathematics lessons may have access to the Teaching Assistants but their timetables are flexible and can be changed to accommodate student's needs.

13 How are parents involved in the school? How can I be involved?

Parents are invited to seek election as parent governors. Early transitional meetings and visits are arranged for all parents of prospective students. Parents are given the school contact details and encouraged to make individual appointments if they have any specific worries or concerns.

14 Who can I contact for further information?

Parents are encouraged to contact school and / or visit the school website: www.st-hildas.co.uk or 0151 733 2709 for further information:
The Local Offer can be found in the Family Services Directory on the city council website: www.liverpool.gov.uk or www.fsd.liverpool.gov.uk