

# St Hilda's School Feedback Policy Document

Department: GCSE Business

## Whole-school approach:

- Immediate feedback
- Summary feedback
- Review feedback

	Key Stage 4	Key Stage 5
<p><b>How often will review feedback (may be away from the point of teaching) happen?</b></p>	<p>50 not including the two school assessment points per year.</p> <p><b>OR</b></p> <p>Where possible, and if appropriate, approximately twice per scheme (based on an average of 6 weeks)</p>	<p>See BTEC feedback policy</p> <p>2 assignments and 2 examinations.</p>
<p><b>Typical feedback strategies evidenced:</b></p>	<p>Detailed written feedback will be provided on the structured questions that they are preparing for the examinations.</p> <p>Students are being trained to use a planning sheet that will outline the content and structure of their answers to the longer essay questions. In this respect the feedback will offer points for development in the quality of the structure, knowledge and depth of arguments put forward. They will be given advice on where to improve and when necessary asked developmental questions to clarify their points.</p> <p>Students will also be given feedback on the class activities that they have completed. This will not usually be in as much detail but identify areas for development as well as assist them in completing the activities that are not finished. <b>(feedforward sheet, PA and SA, Verbal feedback and Crib sheets.</b></p> <p>Students will receive one piece of feedback relating to an essay style question after every three weeks This will then link to a detailed DIRT feedback and improving learning time with additional challenge questions to help differentiate and challenge students further.</p> <p>Students will also have a PLC in the front of their books that will help them to record marks and grades in their folders at regular, appropriate intervals.</p> <p>All students will have a PLC for all topics within the subject to monitor and assess their K and U.</p> <p>School literacy policy will also be followed on all written tasks</p> <p>We will also continue to use the purple pen for the teacher feedback that is provided, peer assessment and self-assessment in green</p>	<p>For Examination - Detailed written feedback will be provided on the structured questions that they are preparing for the examinations.</p>

<p><b>How will students typically respond to feedback?</b></p>	<p>DIRT built in after essay questions. Challenge questions embedded into DIRT to extend all abilities. In green pen if it is a written response regardless of format.</p> <p>Verbally via a presentation/group discussion</p> <p>Students, in the majority of cases, be asked to think of the answer to the question themselves or use the resources available to help them before further questioning will be used to help with the answer.</p>	<p>For Examination -DIRT built in after essay questions.</p>
<p><b>Will a student's response to feedback be reviewed?</b></p>	<p>Students will be advised about the best way to improve their work and this will be monitored in the quality of the answers that they provide over a period of time to ensure that the structure and planning for the essay questions is applied to show progress over time.</p> <p>The teacher may use a progress sticker or write 'target met' if progress has been made.</p>	<p>For Examination - Students will be advised about the best way to improve their work and this will be monitored in the quality of the answers that they provide over a period to ensure that the structure and planning for the essay questions is applied to show progress over time.</p>
<p><b>Will grades be given?</b></p>	<p>Grades will be given at the two school assessment points recorded on SIMS, and in the students own PLC log.</p>	<p>Grades will be given both for the assignment and examination in P, M and D</p>
<p><b>What data will be collected? How will it be recorded?</b></p>	<p>Year 9/10 Grades will be recorded on SIMS in line with the two school assessment points per year. Year 11 Mock data will be collected and recorded on a department tracker.</p>	<p>Recorded in SIMS and teacher log book for examination practice and student tracker</p>
<p><b>How will feedback be integrated into the curriculum planning? Consider long term, medium term and short term planning.</b></p>	<p>Progress check point tasks will be highlighted on the SOL, according with the assessment points. Whole school assessment points for year 9 and 10, and Mock examinations for year 11. Whole school assessment points will be planned into the SOL each year. Dedicated feedback session/s will be delivered following progress checkpoints/review feedback. Assessment and feedback will be integrated into all lessons in line with the Teaching Standards.</p>	<p>Assignment and examination will have given feedback according to the BTEC policy</p>
<p><b>How will exercise books/folders be used to track progress?</b></p>	<p>GCSE students will have a Business studies work folder, sectioned into notes, teacher handouts and assessment work. Misconceptions in work in folders will be addressed at the earliest opportunity using DIRT, Feedforward sheets, WWW,EBI with mark schemes and whole school literacy policy.</p>	<p>Student own folders.</p>