

June 17TH 2020



ST HILDA'S
CE HIGH SCHOOL

Dear parent/carer,

I wanted to help to put your mind at rest as your son or daughter is coming into school or college for their review meeting. The school has been working hard with the LA to provide an environment which has been risk assessed in response to the COVID-19 infection and Local Authority Risk assessment. In order to safeguard you, your son or daughter and staff, I need to make you aware of the following measures in place.

WISDOM
HOPE
COMMUNITY
DIGNITY
EQUALITY

As parents/carers you know and understand:

- ***If my son/daughter, or anyone in my household, shows symptoms of COVID-19, my son or daughter and any accompanying adult will not attend the appointment. We will contact the school to let them know.***
- The review meetings will take place in the Sports Hall. Access to the Sports Hall is through the car park and the double gates at the end of the car park.
- There is a mobile sink and hand sanitising station before you enter the building. Please make sure you wash or sanitise your hands.
- Any waiting for your appointment will need to take place outside the building, so please do not be early for your appointment. There will be social distancing markers on the floor. Please maintain 2m distance at all times.
- Your son or daughter's teacher will call you into the meeting when they are ready for you.
- All tables and chairs are set up to maintain 2m distance and will be cleaned after each appointment.
- You will leave via the fire exits and walk around the Sports Hall to leave the site. You will not need to sign out.
- Please wash or sanitise your hands before leaving through the double gates.

I know these may seem very worrying instructions, but they are a precaution to help us all to stop the spread of Covid-19 and to keep each other safe. We really are looking forward to seeing you on your son or daughter's review day! The school is not the same without them.

Jo Code
Headteacher

Headteacher
Mrs J Code
BA (Hons), NPQH, FCCT

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